

W. S. B

AGENDA COVER MEMO

Date: May 18, 2005
TO: Lane County Board of Commissioners
DEPARTMENT: Public Works
PRESENTED BY: Sonny Chickering
County Engineer

AGENDA ITEM TITLE: IN THE MATTER OF AUTHORIZING THE PUBLIC WORKS DIRECTOR TO ACCEPT, IF AWARDED, AN OREGON STATE MARINE BOARD FACILITY GRANT OF \$168,380 FOR A FLOATING TRANSIENT BOAT DOCK AT THE LOWELL COVERED BRIDGE INTERPRETIVE CENTER AND ROADSIDE REST AREA.

I. MOTION

Move to authorize the Public Works Director to accept, if awarded, an Oregon State Marine Board Facility Grant of \$168,380 for a floating transient boat dock at the Lowell Covered Bridge Interpretive Center and Roadside Rest Area.

II. ISSUE OR PROBLEM

The Oregon State Marine Board solicits proposals for Facility Grants on a biennial basis. Lane County Public Works was notified by the Oregon State Marine Board earlier this year about this funding opportunity. The deadline for submission of the grant application was April 29th, which did not allow adequate time for staff to request permission from the Board of Commissioners to apply.

At this time, we have applied for the Oregon State Marine Board Facility Grant for the transient boat dock and are awaiting the Marine Board funding decision in July. If the Board does not support this request, our application will be withdrawn.

The proposal for this boat dock came out of the multi-jurisdictional planning and design process for the Lowell Covered Bridge Project. ODOT's bid opening for the primary Lowell Covered Bridge project was April 28th with a low bid of \$2.7 million. The planning team felt that adding transient boat facilities would greatly enhance the project by providing access to the interpretive center by the boating public. There would be an added benefit in that the boat dock would provide the only handicapped access to boating on Dexter Reservoir and would provide access for recovery efforts related to boating accidents on the west end of the reservoir.

III. DISCUSSION

A. Background

The planning, design and approval process for the CIP project to improve the Lowell Covered Bridge Interpretive Center and roadside rest area has been completed. The

proposal for adding the boat dock to the project came late in the design process and, because of timing and funding constraints, it was decided that construction of the boat dock should be a separate project.

City of Lowell and State Parks staff agreed to investigate the possibility of using State Marine Board grant funds to construct the additional project. Their efforts revealed that the proposed boat dock project was a good candidate project for Marine Board grant funding. Marine Board staff indicated they would provide the design for the proposed boat dock with in-house resources at no additional cost to the applicant. It was also determined that Lane County would have to be the grant applicant because they own the property through a right-of-way agreement with the US Corps of Engineers where the boat dock was to be located. Their grant application was submitted to the Oregon State Marine Board on April 14, 2005.

B. Analysis

Per APM, Chapter 1, Section 2a:

1. What is the match requirement, if any, and how is that to be covered for the duration of the grant? *The grant requires a 25% local match. Because the availability of parking, restroom and other similar facilities are a condition of any Marine Board Facility Grant, the Marine Board Staff has indicated that the costs for such facilities being funded in the Covered Bridge Project can serve as the County's match for the project. The County's acceptance of the grant would be conditional on the Marine Board accepting Lowell Covered Bridge project funding as the County's match for the grant project.*
2. Will the grant require expenditures for Material and Services or capital not fully paid for by the grant? *No.*
3. Will the grant funds be fully expended before county funds need to be spent? *No County Funds are involved.*
4. How will the administrative work of the grant be covered if the grant funds don't cover it? *The City of Lowell will provide the administrative work associated with this grant.*
5. Have grant stakeholders been informed of the grant sun setting policy so there is no misunderstanding when the funds end? Describe plan for service if funding does not continue. *This funding request is for a one-time project, to be constructed in FY 06-07 if the grant is awarded. The project must be completed and all billing submitted by the end of the 2005-2007 biennium.*
6. What accounting, auditing and evaluation obligations are imposed by the grant conditions? *Completion of an Agency Billing Form is required for fund reimbursement. Evaluation is in the form of a project inspection and approval by the Marine Board.*
7. How will the department cover the accounting, auditing, and evaluation obligations? How are the costs for these obligations covered, regardless of whether they are in the department submitting the grant or a support service department? Does the department acknowledge that the county will need to cover these costs and it is an

appropriate cost incurred by support service departments? *County Parks staff will provide accounting, auditing, and evaluation work required to service this grant. Costs for these services are included in the current budget.*

8. Are there any restrictions against applying the county full cost indirect charge? *Not Applicable. No County indirect costs are needed as match for the project.*
9. Are there unique or unusual conditions that trigger additional county work effort, or liability, i.e., maintenance of effort requirements or supplanting prohibitions or indemnity obligations? *The grant requires that the applicant agree to maintain the facilities built under the grant for 20 year. Oregon State Parks has indicated that they will agree to maintain the docks in conjunction with their Lowell and Dexter State Parks facilities. Acceptance of the grant would be conditional upon completion of an IGA with State Parks for maintenance. State Parks has estimated annual maintenance costs at \$2,000.*
10. Grants involving technology issues require Information Services department review and approval prior to submission to the Board to ensure compatibility with existing county systems and development tools. *Not applicable.*
11. Information Services department sign-off is required for all agenda items requesting funding for new or enhanced computer applications/systems that will interface with existing county systems/infrastructure. *Not applicable.*
12. If this is a grant funded computer/software application project. *Not applicable.*

C. Alternatives/Options

1. Approve the Public Works Department request to apply for and, if funded, accept an Oregon State Marine Board Facility Grant for a floating transient boat dock at the Lowell Covered Bridge Interpretive Center and Roadside Rest Area, conditional upon the Marine Board accepting construction costs of the Lowell Covered Bridge project as County match for the grant and completion of an IGA with Oregon State Parks for maintenance of the boat dock.
2. Do not approve the Public Works Department request to apply for and, if funded, accept an Oregon State Marine Board Facility Grant for a floating transient boat dock at the Lowell Covered Bridge Interpretive Center and Roadside Rest Area.

D. Recommendations

Public Works staff recommends option 1.

E. Timing

Upon notice of grant award, Public Works staff will coordinate with the Marine Board on design of the project. Construction would be planned for the summer or fall of 2006 with a target completion date of December, 2006, well before the funding deadline of June 30, 2007.

IV. IMPLEMENTATION

The boat dock would be constructed and ready for use for the summer, 2007 boating season.

V. ATTACHMENTS

None.

**IN THE BOARD OF COMMISSIONERS OF LANE COUNTY
STATE OF OREGON**

RESOLUTION & ORDER NO.

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(ROADSIDE REST AREA**

WHEREAS, in conjunction with ODOT, WFLHD, and the US Forest Service, Lane County will construct the Lowell Covered Bridge interpretive center and roadside rest area in FY 06 as approved by the FY 04-05 through 08-09 Capital Improvement Program per Board Order No. 04-5-5-7; and

WHEREAS, the Lane County Public Works Division has applied for an Oregon State Marine Board Facility Grant for a floating transient boat dock to allow the boating public to access the planned Lowell Covered Bridge facilities, and

WHEREAS, the proposed boat dock will also provide handicapped access not available elsewhere on Dexter Reservoir and emergency recovery capabilities not currently available on the west end of Dexter Reservoir; and

WHEREAS, the project is supported by Oregon State Parks, the City of Lowell and other public and private stakeholders; and

WHEREAS, the funding available for the construction of the Lowell Covered Bridge Interpretive Center and Roadside Rest Area are insufficient to support this additional development effort,

NOW THEREFORE IT IS ORDERED that Lane County may accept, if awarded, an Oregon State Marine Board Facility Grant of \$168,380 for a floating transient boat dock at the Lowell Covered Bridge Interpretive Center and Roadside Rest Area and that the County Administrator is authorized to execute any necessary administrative actions associated with the grant.

Dated this _____ day of May 2005.

Anna Morrison, Chair,
Lane County Board of Commissioners

APPROVED AS TO FORM

Date 5-23-05 Lane County

OFFICE OF LEGAL COUNSEL